

FROM: Dr. Leigh Ann Danzey-Bussell

TO: Indiana High School Principals

RE: Supervision Survey

Dear Principals:

Today, a well-rounded education involves experiences which occur outside of the classroom and a normal school day. Regardless of venue, students and parents expectations of safety and security of participants is paramount. In an effort to help define "Best Practices" in the area of supervision, I have partnered with the Indiana Department of Education to collect data on current policies/guidelines in interscholastic supervision. Our purpose is not to expose any deficiencies, but rather help you to formalize a plan to address any problems that arise through the completion of this survey. Your participation is critical in helping us to help you make our schools a safer environment for our children. The link to the survey is below:

<http://www.surveymonkey.com/s/IndianaHighSchoolSupervisionSurvey>

It should only take between 10-15 minutes to complete and your participation will remain confidential to extent that school names and the name of the person completing the survey will not be utilized in a discussion of the findings. Specific demographic information will only be used to contact schools we feel could benefit from our assistance in updating their current plans/policies regarding supervision. I do have one request, that you provide a copy of your policies on supervision either via email at drbussell@bsu.edu or mail to my attention at the address below. We are asking that you complete this survey and request for documents by **October 22, 2010**.

By virtue of completing this survey you are granting consent for the researchers to use your data. Your participation in this research project is voluntary and anonymous. You are free to discontinue participation at any time without prejudice from the investigator. Should you have any questions or concerns please feel free me at the email address below. For questions about your rights as a research subject, please contact the Director, Office of Research Compliance, Ball State University, Muncie, IN 47306, (765) 285-5070 or at irb@bsu.edu.

Thank you for participating in this project. Partnering with the Indiana Department of Education, we are confident that this data will provide critical information that will help to formalize supervision in Indiana high schools. We look forward to sharing our findings with you in December.

Regards,

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